NPC 2010
Quebec City, QC, October 3-7, 2010

Session #___ Paper #_____ Presenter:_____

Technical Paper Q&A Documentation

The purpose of Q&A documentation is to provide a rigorous record within the Final Proceedings (CD) of all significant discussions.

The Question Asked – The person asking a question of any Paper or Poster Presenter, which involves a comment or challenge to the work presented (i.e., anything other than a simple clarification), shall – document that question on this form and return it to the Q&A Supervision Team **by the end of the respective session**. All questions addressed to Poster presenters and Oral presenters shall be documented per these instructions. Please use the back of this page if the space provided below is insufficient. If a member of the Q&A Supervision Team cannot be located please hand this form to the service desk. This form will then be passed to the presenter who will provide an answer to the question for inclusion in the final proceedings.

QUESTION:

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The Presenter's Response – The Presenter to whom the above-noted question was asked shall **(electronically)** document the complete question and answer on this form, and as provided on the website, and submit it to the Q&A Team/Service Desk for inclusion in the Final Conference Proceedings. **This must be done before the end of the Conference**. The computers adjacent to the Service Desk may be used for this purpose. Please submit all electronic responses in MS Word format, and please include the original question with the submission.
Note - The documented Q&A as provided by the Presenter will be included in the Final Proceedings CD without further review – it being the responsibility of the Presenter to make sure that what has been put into the Proceedings is correct. Failure of a Presenter to complete documentation of Q&A for their paper will have consequences – i.e., a notation in the Final Proceedings that "…the Q&A has not been satisfactorily completed". Please also note that it is the responsibility of the presenter to submit **(electronically) both the question (from above) and the answer to the question.** Electronic submissions are required as this saves time for the Q&A Supervision team.

ANSWER:

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